



**INVITATION TO BID**  
**CITY OF NAPLES**  
**PURCHASING DIVISION**  
**CITY HALL, 735 8<sup>TH</sup> STREET SOUTH**  
**NAPLES, FL 34102**  
**PH: 239-213-7100    FX: 239-213-7105**

<b>NOTIFICATION DATE:</b>	<b>TITLE</b>	<b>NUMBER:</b>	<b>OPENING DATE &amp; TIME:</b>
<b>09/11/12</b>	<b>Generator Maintenance and Repair</b>	<b>068-12</b>	<b>10/02/12 2:00 PM</b>
<b>PRE-BID DATE, TIME AND LOCATION:</b> None			

<b>NAME OF PARTNERSHIP, CORPORATION OR INDIVIDUAL:</b>	
<b>MAILING ADDRESS:</b>	
<b>CITY-STATE-ZIP:</b>	
<b>PH:</b>	<b>EMAIL:</b>
<b>FX:</b>	<b>WEB ADDRESS:</b>

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. In submitting a bid to the City of Naples the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Naples all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of FL for price fixing relating to the particular commodities or services purchased or acquired by the City of Naples. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the bidder.

<b>AUTHORIZED SIGNATURE</b>	<b>DATE</b>	<b>PRINTED NAME/TITLE</b>
<small>Please initial by all that apply  I acknowledge receipt of the following addendum</small>		
____ Addendum #1	____ Addendum #2	____ Addendum #3
____ Addendum #4		

**PLEASE NOTE THE FOLLOWING:**

- > **This page must be completed and returned with your bid.**
- > **Bids must be submitted in a sealed envelope, marked with bid number & closing date.**
- > **Bids received after the above closing date and time will not be accepted.**
- > **If you do not have an email address and you want a copy of the Bid Tab, please enclose a stamped, self-addressed envelope with your bid.**

## GENERAL CONDITIONS

**TO INSURE ACCEPTANCE OF THE BID, PLEASE FOLLOW THESE INSTRUCTIONS. ANY AND ALL SPECIAL CONDITIONS, ATTACHED HERETO, HAVE PRECEDENCE.**

- 1. SEALED BID:** All bids must be submitted in a sealed envelope. The face of the envelope shall contain the bid name and bid number. Bids not submitted on attached bid form shall be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.
- 2. EXECUTION OF BID:** Bid must contain a manual signature of authorized representative in the proposal section. Bid must be typed or printed in ink. Use of erasable ink is not permitted. All corrections made by bidder to his bid must be initialed.
- 3. NO BID:** If not submitting a bid, respond by returning the Statement of No Bid and explain the reason in the spaces provided. Failure to respond 3 times in succession without justification shall be cause for removal of the supplier's name from the bid mailing list. NOTE: To qualify as a respondent, bidder must submit a "NO BID," and it must be received no later than the stated bid opening date and hour.
- 4. BID OPENING:** Shall be public, on the date and at the time specified on the bid form. It is the bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by telegram; telephone; or fax are not acceptable. Bid files may be examined during normal working hours.
- 5. WITHDRAWAL OF BIDS:** Withdrawal of a bid within sixty (60) days after the opening of bids is subject to suspension or debarment in accordance with Section 2-668 of the City Code for up to three years.
- 6. PRICES, TERMS and PAYMENT:** Firm Prices include all packing, handling, shipping charges and delivery to the destination shown herein. Bidder is encouraged to offer cash discount for prompt invoice payment. Terms of less than 20 days will not be considered.

  - A. TAXES:** The City of Naples does not pay Federal Excise and Sales taxes on direct purchases of tangible personal property. See exemption number on face of purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of City-owned real property.
  - B. MISTAKES:** Bidders are expected to examine the specifications, delivery schedule, bid prices, extensions, and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.
  - C. CONDITION AND PACKAGING:** It is understood and agreed that any item offered or shipped as a result of this bid shall be a new, current standard production model available at the time of this bid. All containers shall be suitable for storage or shipment, and all prices shall include standard commercial packaging.
  - D. SAFETY STANDARDS:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall comply with applicable requirements of Occupational Safety and Health Act and any standards there under.
  - E. UNDERWRITERS' LABORATORIES:** Unless otherwise stipulated in the bid, all manufactured items and fabricated assemblies shall carry U.L. approval and re-examination listing where such has been established.
  - F. PAYMENT:** Payment will be made by the buyer after the items awarded to a vendor have been received, inspected, and found to comply with award specifications, free of damage or defect and properly invoiced. All invoices shall bear the purchase order number. Payment for partial shipments shall not be made unless specified in the bid. Failure to follow these instructions may result in delay in processing invoices for payment. In addition, the purchase order number must appear on bills of lading, packages, cases, delivery lists and correspondence.
- 7. DELIVERY:** Unless actual date of delivery is specified (or if specified delivery cannot be met), show number of days required to make delivery after receipt of purchase order in space provided. Delivery time may become a basis for making an award (see Special Conditions). Delivery shall be within the normal working hours of the user, Monday through Friday, unless otherwise specified.

**8. MANUFACTURERS' NAMES AND APPROVED EQUIVALENTS:** Any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in a specification are for information and not intended to limit competition. The bidder may offer any brand for which he is an authorized representative, which meets or exceeds the specification for any item(s). If bids are based on equivalent products, indicate on the bid form the manufacturer's name and number. Bidder shall submit with his proposal, cuts, sketches, and descriptive literature, and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. The bidder shall also explain in detail the reason(s) why the proposed equivalent will meet the specifications and not be considered an exception thereto. Bids which do not comply with these requirements are subject to rejection. Bids lacking any written indication of intent to quote an alternate brand will be received and considered in complete compliance with the specifications as listed on the bid form.

**9. INTERPRETATIONS:** Any questions concerning conditions and specifications shall be directed in writing to this office for receipt no later than ten (10) days prior to the bid opening. Inquiries must reference the date of bid opening and bid number. Failure to comply with this condition will result in bidder waiving his right to dispute the bid.

**10. CONFLICT OF INTEREST:** All bid awards are subject to Section 2-973 Conflict of Interest, City of Naples Code of Ordinances, which states: *"No public officer or employee shall have or hold any employment or contractual relationship with any business entity or any agency which is subject to the regulation of or is doing business with the city; nor shall an officer or employee have or hold any employment or contractual relationship that will create a continuing or frequently recurring conflict between his private interests and the performance of his public duties or that would impede the full and faithful discharge of his public duties. Any member of the city council or any city officer or employee who willfully violates this section shall be guilty of malfeasance in office or position and shall forfeit his office or position. Violation of this section with the knowledge, express or implied, of the person or corporation contracting with or making a sale to the city shall render the contract or sale voidable by the city manager or the city council."*

**11. AWARDS:** As the best interest of the City may require, the right is reserved to make award(s) by individual item, group of items, all or none, or a combination thereof; to reject any and all bids or waive any minor irregularity or technicality in bids received.

**12. ADDITIONAL QUANTITIES:** For a period not exceeding ninety (90) days from the date of acceptance of this offer by the buyer, the right is reserved to acquire additional quantities up to but not exceeding those shown on bid at the prices bid in this invitation. If additional quantities are not acceptable, the bid sheets must be noted "BID IS FOR SPECIFIED QUANTITY ONLY." (THIS PARAGRAPH DOES NOT APPLY FOR A TERM CONTRACT.)

**13. SERVICE AND WARRANTY:** Unless otherwise specified, the bidder shall define any warranty service and replacements that will be provided during and subsequent to this contract. Bidders must explain on an attached sheet to what extent warranty and service facilities are provided.

**14. SAMPLES:** Samples of items, when called for, must be furnished free of expense, on or before bid opening time and date, and if not destroyed may, upon request, be returned at the bidder's expense. Each individual sample must be labeled with bidder's name, manufacturer's brand name and number, bid number and item reference. Request for return of samples shall be accompanied by instructions which include shipping authorization and name of carrier and must be received with your bid. If instructions are not received within this time, the commodities shall be disposed of by the City of Naples.

**15. BID PROTEST:** The city has formal bid protest procedures that are available on request.

**16. INSPECTION, ACCEPTANCE AND TITLE:** Inspection and acceptance will be at destination unless otherwise provided. Title and risk of loss or damage to all items shall be the responsibility of the contract supplier until accepted by the ordering agency, unless loss or damage results from negligence by the ordering

**17. DISPUTES:** In case of any doubt or difference of opinion as to the items to be furnished hereunder, the decision of the buyer shall be final and binding on both parties.

**18. GOVERNMENTAL RESTRICTIONS:** In the event any governmental restrictions may be imposed which would necessitate alteration of the material, quality, workmanship or performance of the items offered on this proposal prior to their delivery, it shall be the responsibility of the successful bidder to notify the buyer at once, indicating in his letter the specific regulation which required an alteration. The City reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no expense to the City.

**19. LEGAL REQUIREMENTS:** Applicable provision of all Federal, State, county and local laws, and of all ordinances, rules, and regulations shall govern development submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the City of Naples by and through its officers, employees and authorized representatives, or any other person, natural or otherwise; and lack of knowledge by any bidder shall not constitute a cognizable defense against the legal effect thereof.

**20. PATENTS AND ROYALTIES:** The bidder, without exception, shall indemnify and save harmless the City of Naples and its employees from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Naples. If the bidder uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

**21. ADVERTISING:** In submitting a bid, bidder agrees not to use the results there from as a part of any commercial advertising.

**22. ASSIGNMENT:** Any Purchase Order issued pursuant to this bid invitation and the monies which may become due hereunder are not assignable except with the prior written approval of the buyer.

**23. LIABILITY:** The supplier shall hold and save the City of Naples, its officers, agents, and employees harmless from liability of any kind in the performance of this contract.

**24. PUBLIC ENTITY CRIMES:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

**25. DISCRIMINATION:** An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

**26. COUNTY TAXES:** No proposal shall be accepted from and no contract will be awarded to any person, firm or corporation that is in arrears to the government of Collier County, Florida.

**27. OFFER EXTENDED TO OTHER GOVERNMENTAL ENTITIES:** The City of Naples encourages and agrees to the successful bidder/proposer extending the pricing, terms and conditions of this solicitation or resultant contract to other governmental entities at the discretion of the successful bidder/proposer.

**IF THIS BID IS FOR A TERM CONTRACT, THE FOLLOWING CONDITIONS SHALL ALSO APPLY**

**28. ELIGIBLE USERS:** All departments of the City of Naples are eligible to use this term contract. Such purchases shall be exempt from the competitive bid requirements otherwise applying to their purchases.

**29. PRICE ADJUSTMENTS:** Any price decrease effectuated during the contract period by reason of market change shall be passed on to City of Naples. Price increases are not acceptable.

**30. CANCELLATION:** All contract obligations shall prevail for at least one hundred eighty (180) days after effective date of contract. After that period, for the protection of both parties, this contract may be cancelled in whole or in part by either party by giving thirty (30) days prior written notice to the other party.

**31. RENEWAL:** The City of Naples reserves the option to renew the period of this contract, or any portion thereof for up to two (2) additional periods. Renewal of the contract period shall be by mutual agreement in writing.

**32. ABNORMAL QUANTITIES:** While it is not anticipated, should any unusual or abnormal requirements arise, the City reserves the right to solicit separate bids thereon.

**33. FISCAL NON-FUNDING CLAUSE:** In the event sufficient funds are not budgeted for a new fiscal period, the City shall notify the contractor of such occurrence and the contract shall terminate on the last day of the current fiscal year without penalty or expense to the City.

**IF THIS BID IS FOR PERFORMING A SERVICE, THE FOLLOWING CONDITIONS SHALL ALSO APPLY**

**34. ALTERNATIVE BIDS:** Bidders offering service delivery methods other than those permitted by the scope of work may submit a separate envelope clearly marked "ALTERNATIVE BID". Alternative bids will be deemed non-responsive and will not be considered for award. All such responses will, however, be examined prior to award. Such examination may result in cancellation of all bids received to permit rewriting the scope of work to include the alternative method, or the alternative method may be considered for future requirements of the City of Naples.

**35. ANTITRUST:** By entering into a contract, the contractor conveys, sells, assigns and transfers to the City of Naples all rights, titles and interest it may now have or hereafter acquire under the antitrust laws of the United States and the State of Florida that relate to the particular goods or services purchased or acquired by the City of Naples under said contract.

**36. BIDDER INVESTIGATIONS:** Before submitting a bid, each bidder shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the City of Naples upon which the bidder will rely. If the bidder receives an award as a result of its bid submission, failure to have made such investigations and examinations will in no way relieve the bidder from its obligation to comply in every detail with all provisions and requirements of the contract documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever by the contractor for additional compensation.

**37. CERTIFICATES AND LICENSES:** The Contractor, at time of proposal, shall possess the correct occupational licenses, all professional licenses or other authorizations necessary to carry out and perform the work required by the City of Naples and Collier County for this project pursuant to all applicable Federal, State and Local Laws, Statutes, Ordinances, and rules and regulations of any kind.

**38. CHANGE IN SCOPE OF WORK:** The City of Naples may order changes in the work consisting of additions, deletions or other revisions within the general scope of the contract. No claims may be made by the contractor that the scope of the project or of the contractor's services has been changed, requiring changes to the amount of compensation to the contractor or other adjustments to the contract unless such changes or adjustments have been made by written amendment to the contract signed by the City of Naples and the contractor. If the contractor believes that any particular work is not within the scope of the project, is a material change, or will otherwise require more compensation to the contractor, the contractor must immediately notify the City in writing of this belief. If the City believes that the particular work is within the scope of the contract as written, the contractor will be ordered to and shall continue with the work as changed and at the cost stated for the work within the scope.

**39. CONTRACTOR PERSONNEL:** The City of Naples shall, throughout the life of the contract, have the right of reasonable rejection and approval of staff or subcontractors assigned to the work by the contractor. If the City

reasonably rejects staff or subcontractors, the contractor must provide replacement staff or subcontractors satisfactory to the City in a timely manner and at no additional cost to the City. The day-to-day supervision and control of the contractor's employees and sub-contractors is the responsibility solely of the contractor.

**40. COST REIMBURSEMENT:** The contractor agrees that all incidental costs, including allowances for profit and tools of the trade, must be included in the bid proposal rates. If an arrangement is made between the contractor and the City to reimburse the contractor for the cost of materials provided in the performance of the work, the contractor shall be reimbursed in the following manner: The City shall reimburse the contractor on completion and acceptance of each assigned job, only for those materials actually used in the performance of the work that is supported by invoices issued by the suppliers of the contractor describing the quantity and cost of the materials purchased. No surcharge shall be added to the supplier's invoices or included in the contractor's invoice submitted to the City that would increase the dollar amount indicated on the supplier's invoice for the materials purchased for the assigned job.

**41. EXCEPTIONS:** Bidders taking exception to any part or section of the solicitation shall indicate such exceptions on the bid form. Failure to indicate any exception will be interpreted as the bidder's intent to comply fully with the requirements as written. Conditional or qualified bids, unless specifically allowed, shall be subject to rejection in whole or in part.

**42. FAILURE TO DELIVER:** In the event of the contractor to fail to deliver services in accordance with the contract terms and conditions, the City, after due oral or written notice, may procure the services from other sources and hold the contractor responsible for any resulting purchase and administrative costs. This remedy shall be in addition to any other remedies that the City may have.

**43. FAILURE TO ENFORCE:** Failure by the City at any time to enforce the provisions of the contract shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of the contract or any part thereof or the right of the City to enforce any provision at any time in accordance with its terms.

**44. FORCE MAJEURE:** The contractor shall not be held responsible for failure to perform the duties and responsibilities imposed by the contract due to legal strikes, fires, riots, rebellions and acts of God beyond the control of the contractor, unless otherwise specified in the contract.

**45. INDEPENDENT CONTRACTOR:** The contractor shall be legally considered an independent contractor and neither the contractor nor its employees shall, under any circumstances, be considered servants or agents of the City of Naples and the City of Naples shall be at no time legally responsible for any negligence or any wrongdoing by the contractor, its servants or agents. The City of Naples shall not withhold from the contract payments to the contractor any federal income taxes, Social Security tax, or any other amounts for benefits to the contractor. Further, the City shall not provide to the contractor any insurance coverage or other benefits, including Workers' Compensation normally provided by the City for its employees.

**46. ORAL STATEMENTS:** No oral statement of any person shall modify or otherwise affect the terms, conditions or specifications stated in this contract. All modifications to the contract must be made in writing by the City of Naples.

**47. QUALIFICATIONS OF BIDDERS:** The bidder may be required, before the award of any contract, to show to the complete satisfaction of the City of Naples that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. The bidder may also be required to give a past history and references in order to satisfy the City in regard to the bidder's qualifications. The City may make reasonable investigations deemed necessary and proper to determine the ability of the bidder to perform the work, and the bidder shall furnish to the City all information for this purpose that may be requested. The City reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the City that the bidder is properly qualified to carry out the obligations of the contract and to complete the work described therein. Evaluation of the bidder's qualifications shall include:

- > The ability, capacity, skill and financial resources to perform the work or service.
- > The ability to perform the work service promptly or within the time specified, without delay.
- > The character, integrity, reputation, judgment, experience, and efficiency of the bidder.

> The quality of performance of previous contracts or services.

**48. QUALITY CONTROL:** The contractor shall institute and maintain throughout the contract period a properly documented quality control program designed to ensure that the services are provided at all times and in all respects in accordance with the contract. The program shall include providing daily supervision and conducting frequent inspections of the contractor's staff and ensuring that accurate records are maintained describing the disposition of all complaints. The records so created shall be open to inspection by the City.

**49. RECOVERY OF MONEY:** Whenever, under the contract, any sum of money shall be recoverable from or payable by the contractor to the City, the same amount may be deducted from any sum due to the contractor under the contract or under any other contract between the contractor and the City. The rights of the City are in addition and without prejudice to any other right the City may have to claim the amount of any loss or damage suffered by the City on account of the acts or omissions of the contractor.

**50. REQUIREMENTS CONTRACT:** During the period of the contract, the contractor shall provide all the services described in the contract. The contractor understands and agrees that this is a requirements contract and that the City shall have no obligation to the contractor if no services are required. Any quantities that are included in the scope of work reflect the current expectations of the City for the period of the contract. The amount is only an estimate and the contractor understands and agrees that the City is under no obligation to the contractor to buy any amount of services as a result of having provided this estimate or of having any typical or measurable requirement in the past. The contractor further understands and agrees that the City may require services in excess of the estimated annual contract amount and that the quantity actually used whether in excess of, or less than, the estimated annual contract amount and that the quantity actually used shall not give rise to any claim for compensation other than the total of the unit prices in the contract for the quantity actually used.

**51. TERMINATION FOR CONVENIENCE:** The performance of work under the contract may be terminated by the City in whole or in part whenever the City determines that termination is in the City's best interest. Any such termination shall be effected by the delivery to the contractor of a written notice of termination of at least seven (7) days before the date of termination, specifying the extent to which performance of the work under the contract is terminated and the date upon which such termination becomes effective. After receipt of a notice of termination, except as otherwise directed, the contractor shall stop work on the date of the receipt of the notice or other date specified in the notice; place no further orders or subcontracts for materials, services or facilities except as necessary for completion of such portion of the work not terminated; terminate all vendors and subcontracts; and settle all outstanding liabilities and claims.

**52. TERMINATION FOR DEFAULT:** The City of Naples reserves the right to terminate the contract if the City determines that the contractor has failed to perform satisfactorily the work required, as determined by the City. In the event the City decides to terminate the contract for failure to perform satisfactorily, the City shall give to the contractor at least seven (7) days written notice before the termination takes effect. The seven-day period will begin upon the mailing of notice by the City. If the contractor fails to cure the default within the seven (7) days specified in the notice and the contract is terminated for failure to perform satisfactorily, the contractor shall be entitled to receive compensation for all reasonable, allocable and allowable contract services satisfactorily performed by the contractor up to the date of termination that were accepted by the City prior to the termination. In the event the City terminates the contract because of the default of the contractor, the contractor shall be liable for all excess costs that the City is required to expend to complete the work under contract.

**53. STATE AND FEDERAL EMPLOYMENT LAWS:** Contractors providing service to the City are required to comply with all state and federal employment laws. This includes, but is not limited to, laws resulting from the Immigration and Reform and Control Act of 1986, wherein all employers are required to verify the identity and employment eligibility of all employees. The Department of Homeland Security, U.S. Citizenship and Immigration Services require employees and employers to complete Form I-9 and the employer must examine evidence of identity and employment eligibility within three business days of the date employment begins. Non compliant contractors will be subject to contract sanctions, up to and including contract termination.

**54. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION:** The contractor agrees to comply with Executive Order 12549 "Debarment and

Suspension” and 2 CFR 180 “OMB Guidelines to Agencies on Government wide Debarment and Suspension.” These rules require all contractors using federal funds not be debarred or suspended from doing business with the Federal Government. This includes sub-recipients and lower tier participant for covered transactions. Signing and submitting this document certified the organization and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency, and further have not within the preceding three-year period been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction .

**THE CITY OF NAPLES IS AN EQUAL OPPORTUNITY EMPLOYER**



## GENERAL INSURANCE REQUIREMENTS

The Contractor shall not commence work until he has obtained all the insurance required under this heading, and until such insurance has been approved by the Owner, nor shall the Contractor allow any subcontractor to commence work until all similar insurance required of the subcontractor has also been obtained and approved by the Owner.

Certificates of insurance must be issued by an authorized representative of the insurance company at the request and direction of the policyholder and must include sufficient information so as to identify the coverage and the contract for Owner's improvements for which they are issued. Certificates of insurance must be issued by a nationally recognized insurance company with a Best's Rating of no less than B+VII, satisfactory to the Owner, and duly licensed to do business in the state of said Contract.

The Contractor shall procure and maintain, during the life of this Contract, Worker's Compensation Insurance for all of his employees to be engaged in work under this Contract, and he shall require any subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees to be engaged in such work, unless such employees are covered by the protection afforded by the Contractor's insurance. In case any employees are to be engaged in hazardous work under this Contract, and are not protected under this Worker's Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide, adequate coverage for the protection of such employees. It is acceptable to use a State-approved Worker's Compensation Self-Insurance fund.

The Contractor shall take out and maintain during the life of this Contract, Public Liability and Property Damage and shall include Contractual Liability, Personal Injury, Libel, Slander, False Arrest, Malicious Prosecution, Wrongful Entry or Eviction, Broad Form Property Damage, Products, Completed Operations and XCU Coverage to be included on an occurrence basis, and to the full extent of the Contract to protect him, the Owner, and any subcontractor performing work covered by this Contract from damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by a subcontractor, or by anyone directly or indirectly employed by either of them. The Contractor shall also maintain automobile liability insurance including "non-owned and hired" coverage. The entire cost of this insurance shall be borne by the Contractor.

The amount of such insurance shall be no less than \$1,000,000 annual aggregate for bodily injury and property damage combined per occurrence.

The City of Naples must be named as Additional Insured on the insurance certificate and the following must also be stated on the certificate. "This coverage is primary to all other coverage the City possesses for this contract only." The City of Naples shall be named as the Certificate Holder. The Certificate Holder shall read as follows:

The City of Naples  
735 Eighth Street South  
Naples, Florida 34102

No City Division, Department, or individual name should appear on the Certificate.

No other format will be acceptable.

The Certificate must state the proposal number and title.

When using the "Accord"- 25 Certificate of Insurance only the most current version will be accepted.

The City of Naples requires a copy of a cancellation notice in the event the policy is cancelled. The City of Naples shall be expressly endorsed onto the policy as a cancellation notice recipient.

**STATEMENT OF NO BID**

If you will not be bidding on this product/service, please help us by completing and returning only this page to:

City of Naples, Purchasing Division  
City Hall, 735 8<sup>th</sup> Street South  
Naples, FL 34102  
Fax 239-213-7105

Bid # \_\_\_\_\_ and Description: \_\_\_\_\_

We, the undersigned, decline to proposal on the above project for the following reason(s):

- \_\_\_ We are not able to respond to the Invitation to Bid or Request for Proposals by the specified deadline.
- \_\_\_ Our Company does not offer this product or service.
- \_\_\_ Our current work schedule will not permit us to perform the required services.
- \_\_\_ Specifications are incomplete or information is unclear  
(Please explain below).

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Other (Please specify below)

\_\_\_\_\_  
\_\_\_\_\_

Company Name \_\_\_\_\_ PH \_\_\_\_\_

Name and Title of individual completing this form:

\_\_\_\_\_  
(Printed Name) (Title)

\_\_\_\_\_  
(Signature) (Date)

**REFERENCES**

**THIS SHEET MUST BE COMPLETED AND RETURNED WITH BID**

**PROVIDE AT LEAST THREE REFERENCES FOR WHOM YOUR COMPANY HAS PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 2 YEARS.**

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**CONTACT E-MAIL ADDRESS:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**CONTACT E-MAIL ADDRESS:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**CONTACT E-MAIL ADDRESS:** \_\_\_\_\_

## SPECIAL CONDITIONS

**A. TERMS OF CONTRACT**

The resulting contract will commence on award and be in effect until completion of the project.

**B. PROHIBITION OF CONTACT**

Under no circumstances should any prospective organization or individual, or anyone acting for or on behalf of a prospective organization or individual, seek to influence or gain the support of any member of the City Council, public official or City staff favorable to the interest of any prospective organization or individual.

Likewise, contact with City Council, any public official or city staff against the interests of other prospective organization (s) and or individual(s) is prohibited. Any such activities will result in the exclusion of the prospective organization or individual from consideration by the City.

**C. QUESTIONS**

Questions regarding this bidder packet must be received in writing in the Purchasing Division, **NO LATER THAN TEN CALENDAR DAYS PRIOR TO THE BID CLOSING DATE TO ENSURE AN ANSWER IS PROVIDED PRIOR TO CLOSING.**

**Direct all questions to:**

[Greg Givens, Purchasing](#)

City of Naples, Purchasing Division

735 8<sup>th</sup> Street South

Naples, Florida 34102

**PH: (239) 213-7100 FX: (239) 213-7105**

[ggivens@naplesgov.com](mailto:ggivens@naplesgov.com)

## SUBMISSION CHECKLIST

Bidder should check off each of the following items as the necessary action is completed:

CHECKLIST ELEMENTS	INCLUDED
<ul style="list-style-type: none"> <li>• Original and one (1) copy of bid document have been submitted.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Any required drawings; descriptive literature; questionnaire; pricing; and any information required of bidder, etc. have been included.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Any delivery information required is included.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• Complete and include this form with your bid document. Do not forget to have an authorized individual sign in the appropriate pages.</li> </ul>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• The bid document has been signed on the cover page with any bid addendums initialed.</li> </ul>	<input type="checkbox"/>
The mailing envelope has been addressed to: City of Naples Purchasing Division 735 8 <sup>th</sup> Street South Naples, Florida 34102	<input type="checkbox"/>
The mailing envelope should be sealed and marked with: BID Number BID Title Closing Date	<input type="checkbox"/>

## **SPECIAL CONDITIONS**

1. The purpose of this bid is to obtain competitive pricing for an Annual Contract for Quarterly Preventative Maintenance; Inspections, Repair Service, and Load Testing of the designated City of Naples Emergency Equipment.
2. The cost proposal shall be inclusive of any freight, transportation, handling, delivery, surcharges, or any other incidental charges. The proposal shall be exclusive of any Federal or State taxes, as the City of Naples is exempt from payment of such taxes, unless otherwise stated in these documents.
3. The bidder must indicate all applicable discounts (if any) on the Bid Schedule, which will be made part of the bid proposal.
4. All prices quoted will remain firm for the length of the contract.
5. The elected firm shall not be considered in default by reason of failure, which arises out of causes reasonably beyond the elected firms control and without its fault or negligence. Such causes may include, however, not limited to: Acts of God, the City's omisive and commissive failures, natural or public health emergencies, labor disputes, freight embargoes.
6. All products and/or materials shall be new, and shall be warranted against any defects in materials and workmanship. This period of manufacture's warranty shall begin to run at the time the item or materials are received, inspected, and accepted by a representative of the City.
7. The elected firm shall ensure that any factory service required while an item or items are under warranty shall be performed at the nearest authorized dealer, with no extra charge of any nature. Any defective part, components, or assembly which will not fulfill, or that would jeopardize the end functional use of the item, shall be replaced at no extra charge to the City, inclusive of the return of the item/equipment and return delivery of the same at no extra charge.
8. The bidders are encouraged to make all investigations to familiarize themselves regarding plant and remote facilities for any pertinent data as required by quote conditions. All preliminary inspections will be scheduled through the Office of the Public Works – Utilities Maintenance Supervisor at 239-213-4727. The proposed forty-five emergency units are described in Exhibit "C" of this bid document. The City of Naples may elect to add units to this contract at any time our facilities are expanded to incorporate additional power systems. The awarded vendor shall also understand that many of the units described herein are under the responsibility of different Departments/Divisions, and may require individual purchase orders for the various Departments/Divisions.

9. The bidder shall abide by all general and "Site Specific" utility safety policies and procedures that are in practice and so required by each facility without additional cost to the City.
10. At the present time, the City of Naples has four generators (Units #635, #636, #846 & #848) that require special notification and approval from Florida Power & Light, to perform service and maintenance on the generators listed above. This is called the Commercial/Industrial Load Control Program. The guidelines and requirements for this program are specific and detailed under City of Naples Utilities Department Special Procedure Number UT-SP-008. The awarded contractor shall strictly adhere to these guidelines and notification procedures. The awarded contractor will be issued copies of the City Special Procedure and the FPL C/I Management "Customer Request for Approval" forms upon initiation of the contract. In the event that the City enters into any additional C/I Load Control agreements with FPL, the elected vendor shall adhere to the same guidelines as the units listed above, at no additional cost to the City. The elected vendor will be notified in writing, of any additional C/I Load Control agreements.
11. Bidders shall be experienced in the kind of engine, generator, and electrical work required to be performed, shall have qualified supervisors and other technical personnel, proper equipment, and sufficient capital to complete all of the work contemplated hereunder within the time specified in these documents. The bidder shall have a minimum of five years of acceptable experience in the maintenance and repair of generator systems from 5 to 2000 KW.
12. The bidder shall supply copies of all current factory and equipment certifications of completion, special designations, etc., that your current repair technicians have earned, supplied with the bid proposal.
13. The bidder shall perform all work specified herein, no outside sub-contractors shall be utilized unless all options have been exhausted. Then and only then it will be mutually agreed upon by both the bidder and the City. If sub-contractor is utilized their services will be paid by the contractor at the same hourly rate and cost stipulated in the bid. The Contractor agrees to indemnify the City from and against any claims initiated pursuant to any subcontract the Contractor enters into in the performance of this Contract.
14. The elected contractor is required to assure that proper clean up and safety precautions are performed at all times. The contractor is responsible for the proper disposal of all waste products and materials.
15. Mileage: There shall be no mileage charge for either inspection visits or follow-up visits. If the contractor intends to charge mileage for emergency visits only, they must submit a statement with their bid with the cost per mile, along with the number of miles between their facility and Utilities Administration Bldg. at 380 Riverside Circle, Naples FL 34102, with the exception of the following units, 420, 423 and 425. Due to the vicinity of the following units mileage may be charged.

## MINIMUM CONTRACT SERVICE REQUIREMENTS

1. The contract shall be for a one-year period. Two additional one-year renewal terms are available based on the mutual agreement of both parties.
2. Required minimum inspections and services are detailed in Exhibit "B" of these bid documents. Each bidder is required to submit their standard, equivalent Equipment Checklist (WITH THE BID) that will be utilized for the City equipment.
3. Required minimum inspections and services shall include a minimum of One (1) Annual Service (Full service to commence upon bid award), One (1) Semi Annual Service (to be performed approximately at a six month interval from the annual service), and Two (2) Quarterly Service Inspection visits (approximately on the third and ninth month interval of the contract). Bidders shall present a schedule of the services upon a contract award. There will be a 15 day window for completion for the required Annual service (i.e. service may be completed 7 days before or 7 days after the proposed scheduled service dates), 7 day window for completion for the required Semi-annual service, and a 3 day window for completion for the required quarterly service. If the services cannot be met within the specified windows of the proposed schedule date(s), the contractor(s) must contact the assigned contract administrator to reschedule within a reasonable timeframe.
4. All service visits shall include inspections, measurements, adjustments, testing, and cleaning as detailed in Exhibit "B". Any item of the checklist that requires "CHANGE" shall be inclusive of the bid price.
5. Pricing for a four-hour load bank test will be required for all units. However, pending fiscal funding allocations, the City will reserve the right to pick and choose a select number of units to be load bank tested on an annual basis. The load bank test shall be completed during the Annual Service. The load bank test shall be performed in accordance with the Generator Manufacturer's Recommendations and shall require a "Resistance/Reactance Load Bank". The contractor's employees performing these load bank tests shall possess all necessary certifications. The cost for the load bank test will be included and itemized on the bid schedule.
6. All service visits shall be performed during normal City of Naples working hours, unless other arrangements are made through the respective Supervisor or his designee. Normal working hours are typically Monday through Friday, 8:00am to 4:30pm, excluding approved holidays.
7. Bidders shall have a servicing office within the Collier or Lee County boundaries and shall provide an address for that office. In addition, bidders shall be able to respond no later than 90 minutes after an initial call for regular or emergency service.
8. All service visits shall be scheduled through the respective contract administrator or his designee forty-eight (48) hours in advance, to prevent any operational conflicts.



9. Upon completion of each service, the elected vendor shall submit a copy of the completed service checklist, with full written details of any problem observations that may have occurred during and/or resulting from the service visit.
10. Bidders shall use original equipment manufacturer (OEM) parts, if not available then manufacturer recommended replacement parts may be used for servicing and replacement on all generator/motor units. Upon request, bidders shall submit a cost analysis for each service ( i.e. costs of parts, mark-up, and man hours required to properly perform each service).
11. Any additional work required outside of the contract, shall be submitted to the respective Supervisor or his designee, in writing, for prior approval.
12. Contractor purchased equipment; parts or materials will be based on the contractor's price from a wholesale supply house plus a mark-up of **no more than 10%**. The contractor's invoice will clearly show the manufacturer's part number, description, supply house cost and percent mark-up cost. A copy of the supply house invoice will be submitted with contractor's invoice.

**BID SCHEDULE**

**Columns**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>	<b>H</b>
GENERATOR UNIT  #	Semi- Annual Service Requested	Annual Service Requested	SUB TOTAL Annual Service PLUS (+) Semi- Annual Service <i>Add Columns B &amp; C</i>	Quarterly Service Requested	SUB TOTAL Quarterly Service X "2"  <i>Multiply Column E by "2"</i>	Unit Cost for Load Bank Testing  <i>Including "Resistance/Reactance Load Bank"</i>	TOTAL COST  <i>Add Columns D, F, &amp; G</i>
10							
24							
34							
38							
49							
56							
76							
79							
380							
390							
391							
392							
394							
420							
423							
425							
950-1							
950-2							
950-3							
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950-5							
950-6							
950-7							
950-8							
950-9							
92-1							
92-2							
92-3							
92-4							
94							
370							

595							
598							
592							
597							
600							
625							
626							
635							
636							
846							
848							
<u>TOTALS</u>							

**BIDDER MUST COMPLETE THIS SHEET AND RETURN WITH BID**

YES NO The bidder has supplied a copy of their company Emergency Equipment Preventative Maintenance Checklist, that they propose to utilize in the functions specified herein, with this bid:

YES NO The bidder has provided, with this bid, the required customer references as specified herein.

YES NO The bidder has provided, with this bid, the required copies of certificates of completion, special designations, etc., as specified herein.

**For Unscheduled Maintenance, Repair, Testing and/or Emergency Repairs that may occur, bidders are required to complete the following price schedule:**

1. Labor Rate - Normal Hours: \$\_\_\_\_\_/Hour  
Which days and hours are included? \_\_\_\_\_  
Trip/Mileage Charge: \_\_\_ Per Hour or \_\_\_ Per Mile \$\_\_\_/Each  
**for units, 420, 423 and 425**

2. Labor Rate - After Hours: \$\_\_\_\_\_/Hour  
Which days and hours are included? \_\_\_\_\_  
**Trip/Mileage Charge: \_\_\_ Per Hour or \_\_\_ Per Mile \$\_\_\_/Each**  
**for units, 420, 423 and 425**

3. Labor Rate - Holiday Hours: \$\_\_\_\_\_/Hour  
Which days and hours are included? \_\_\_\_\_  
Trip/Mileage Charge: \_\_\_ Per Hour or \_\_\_ Per Mile \$\_\_\_/Each  
**for units, 420, 423 and 425**

4. Percentage Mark Up on all Parts: Dealer Cost Plus \_\_\_\_\_%  
You must furnish proof of parts cost with Invoice.

5. Workmanship Warranty Period: \_\_\_\_\_

6. Material Warranty Period: \_\_\_\_\_

7. Emergency Response Time (Anywhere In Contract Area): \_\_\_\_\_

**EXHIBIT B**  
EMERGENCY EQUIPMENT PREVENTIVE MAINTENANCE CHECKLIST

**Cooling**

1. Check water hoses (leaks, condition, connections)
2. Check radiator/heat exchanger (blockage, damage, leaks)
3. Check drive belts (condition, adjust if needed)
4. Check fan (lube bearing, condition, cracks)
5. Check operation of coolant heaters (adjust)
6. Check coolant level/antifreeze protection and add if needed
7. Check DCA concentration (where applicable)
8. Check water pump (leaks)
9. Check and clean all louvers
10. Comments/ Notes

**Fuel**

1. Change fuel filter elements according to manufacturer recommendations (Annual)
2. Check for leaks (hose condition, connections)
3. Clean injectors as needed
4. Check fuel transfer pump (leaks, operation)
5. Check governor (linkage, operation, adjustment)
6. Check day tank (operation, leaks)
7. Drain water separator (sediments)
8. Comments/ Notes

**Intake Exhaust**

1. Visual check of piping (leaks, restrictions, conditions)
2. Check crankcase breather (clean if needed)
3. Check turbochargers (operation, leaks, clearances)
4. Inspect air cleaner (change at Annual service)
5. Check rain cap condition
6. Comments/ Notes

**Lubrication**

1. Check oil level (condition of hoses)
2. Check for leaks (tighten loose connections)
3. Check hydraulic governor (add oil if needed)
4. Change oil in engine according to manufacturer recommendations (Annual)
5. Change oil filter according to manufacturer recommendations (Annual)
6. Take oil sample for evaluation
7. Comments/ Notes

## EXHIBIT B (CONT.)

### **Electrical**

1. Check batteries (fluid level, conditions, operation)
2. Battery voltage drop when starting
3. Check connections (clean, tighten if needed)
4. Check battery charger operation
5. Check starting ability (starter amperage draw)
6. Visual check of engine wiring (shorts, breaks)
7. Comments/ Notes
8. Test all safeties (if applicable)
  - a. Over speed
  - b. Low oil pressure
  - c. Low water temperature
  - d. Low fuel level
  - e. Over crank
  - f. High water temperature
  - g. Low water level
  - h. Emergency electronic overflow systems

### **General Condition**

1. Engine room (ventilation, cleanliness)
2. Control positions (auto, off, breakers)
3. Check mounts
4. Check hour meter operation
5. Customer problems or questions
6. Check and date generator log
7. Service decal in place
8. Comments/ Notes

### **Generator**

1. Check generator voltage
2. Check frequency (no load)
3. Check wiring (controls, breaker, regulator)
4. Visual check of stator and rotor
5. Visual check of brushes/rectifiers, regulator
6. Comments/ Notes

### **Transfer Switch**

1. Check calibration of meters
2. Test transfer switch
3. Adjust timers to customer's needs
4. Run unit under customer load (contact department designee before testing)
5. Comments/Notes

## EXHIBIT B (CONT.)

Maintenance Service Shall Include:

1. All items listed under Annual Preventive Maintenance Program
2. Engine fuel filters changed
3. Engine oil and fuel filter changed
4. DCA filters changed (where applicable)
5. All Air Filters (where applicable)

## EXHIBIT C

### Generator List

UNIT	SITE LOCATION	SITE DESCRIPTION	GEN MAKE	CITY OF NAPLES GENERATOR LIST		ENGINE MAKE	ENGINE MODEL	ENGINE SER #	KW/PHASE/VOLTAGE	LOAD TEST REQUIRED	REMARKS
UNIT	SITE LOCATION	SITE DESCRIPTION	GEN MAKE	GEN MODEL	GEN SERIAL #	ENGINE MAKE	ENGINE MODEL	ENGINE SER #	KW/PHASE/VOLTAGE	LOAD TEST REQUIRED	REMARKS
<b>UTILITIES MAINTENANCE - POC - KEVIN SWISHER 239-213-4777</b>											
10	Fleischmann Park	Fleischmann Master Lift	Superior/Marathon	75R161	5991259	Superior/Perkins	1887-1800	F367449	77/3/460		
24	4005 Gulfshore Blvd. N	Park Shore 2 Lift	Superior/Marathon	431RSL4005		Superior/Perkins	1796-1800	AB35044	77/3/460		
34	6 <sup>th</sup> ST. & CENTRAL Ave	LS 34	KOHLER	50R02501	39607D	John Deere	CP4039	4039T15004	55/3/230		
38	2455 Lantern Lane	Half Moon Master	Superior/Marathon	75R161	5971168	Superior/Perkins	1796-1500	AB35049	77/3/230		
49	8th St. S & Broad S	Cove Master Lift	SUPERIOR	ISOR161	4961140	Cummins	6CTA8 6G	45313764	150/3/460		
56	525 Madin Drive	Marlin Master Lift	Superior	100R161	10951116	John Deere	6059TE001	488301	100/3/460		
76	4000 14th St. North	Solana master Lift	Superior/Marathon	431CSL6204		John Deere	6068HF285	PE6068L04954	150/3/460		
79	1706 W. Forest Lakes Blvd	Forest Lakes Master	LIMA	60R141		Superior/Perkins	1506	1800	603/230		
380	380 Riverside Circle	Utilities Administration	LIMA	3170-0813	BC27482FH	John Deere	6466AF-00	R66466A229761	150/3/120/240		
391	2680 Lantern Lane	East Naples Tank	Caterpillar	LC7	G7A03091	Caterpillar	C18	EST01023	600/3/460		
392	1601 Burning Tree Dr	Port Royal Tank/booster	Cummins/Onan	HCS-C		Cummins	NTA855-62	30365691	300/3/460		
394	7300 Goodlette Rd Ex	Solana Tank	Caterpillar	LC7	G7A03090	Cummins	C18	EST01022	600/3/460		
420	20th Avenue N.E.	Coastal Ridge Well Gen	SUPERIOR	ISOR161	4961139	CUMMINS	6CTA8 3-G	45313473	150/3/277/480		
423	210EvergladesBldv. N	G.G. Well 423	Cummins	502FDR7022JIN	SE-19-52254-5/28-01	Cummins	NT855	30128276	350/3/277/480		
425	3870 24 <sup>th</sup> Ave. NE	G.G. Well 425	Cummins	NT855-G53	L870952449	Cummins	NT855	30307713	250/3/277/480		
950-1	1450 4 <sup>th</sup> Ave. North	G.G. Well 425	Cummins	125DSGAB	F090009562	Cummins	QSB7-G3 NR3	73005321	125/3/277/480		
950-2	1450 4 <sup>th</sup> Ave. North	U.M. Portable 95T814	Cummins			Cummins	6CT-8.3	44239127	135/3/230/460		
950-3	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V654	Caterpillar	30A01542	6JA01007	Caterpillar	3208T	30A01542	150/3/240/480		AR#1W 7200
950-4	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V660	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T618728	100/3/460		
950-5	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V656	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T616641	100/3/460		
950-6	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V653	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T618739	100/3/460		
950-7	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V657	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T618730	100/3/460		
950-8	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V651	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T618827	100/3/460		
950-9	1450 4 <sup>th</sup> Ave. North	U.M. Portable-91V655	ATLAS COPCO	QAS 108 JD		John Deere	6068TF275F	PE6068T616621	100/3/460		
<b>STORMWATER - POC - DON JAMES 239-213-5117</b>											
92-1	9th St & Broad South	Cove Storm Pump #1	N/A	N/A	N/A	Cummins QSB-180	QSB 6.7	73020149			
92-2	9th St & Broad South	Cove Storm Pump #2	N/A	N/A	N/A	Cummins QSB-180	QSB 6.7	73020226			
92-3	9th St & Broad South	Cove Storm Pump #3	N/A	N/A	N/A	Cummins QSB-180	QSB 6.7	73029024			
92-4	9th St & Broad South	Cove Storm (Gen Backup)	Stamford	Balder (IDL C60-3LU)	M08E088705	Power Tech	5030HP285G	PE5030L007557	603/277/480		
94	315 Goodlette Rd N.	Public Works Storm	Cummins/Onan	DFEB-4479457	E000098456	Cummins	KTA19-G2	37192844	400/3/480		
<b>EQUIPMENT SERVICES - POC - RANDY BILLS 239-213-4747</b>											
370	370 Riverside Circle	Vehicle Maintenance Shop	Onan Techstar 556	55 OSKB-15R/29704A	G860829756	Chrysler	H225	E-589486	55/3/460		
595	735 8th Street South	City Hall	John Deere	D180FRJ4	701629-1004	John Deere	6081	6081AF001	180/3/480		ATS SERIAL # 269838RE/ASCO
598	295 Riverside Circle	Development Services	Caterpillar	SR4B	8ER02977	Caterpillar	3406	4R06692	250/3/208		
592	735 8th Street South	Fire Station #1	431CSL6206			John Deere	BGT 5.9	45080459	150/3/480		
599	1012 26th Ave N.	Fire Station #2	SGO130- J366 8N30EBSYC	535060200		FORD	WSG1068	05Y540119	130/3/120/240		
<b>POLICE DEPARTMENT - POC - JAMES INGRAHAM 239-213-4891</b>											
596	355 Riverside Circle	Police & Emergency Serv	Caterpillar	3406B DT	2WB05249	Caterpillar	3406B	2WB05249	300/3/240		Located in Bicycle compound
597	355 Riverside Circle	Police & Emergency Serv	Caterpillar	3306		Caterpillar	3306	9NR03245	250/3/208		Located 2 <sup>nd</sup> Floor Admin
<b>WATER TREATMENT PLANT - POC - BOBB REEDER 239-213-4904</b>											
600	1000 Fleischmann Blvd	Well # 301A	N/A	N/A	N/A	Ford	COTB-6006-G	10742 E13-K9	N/A		
625	1000 Fleischmann Blvd	#8 H.S. Pump	N/A	N/A	N/A	Caterpillar	3306	66D9907	N/A		
626	1000 Fleischmann Blvd	#12 H.S. Pump	N/A	N/A	N/A	Cummins	NT855P	47392	N/A		
635	1000 Fleischmann Blvd	Plant MCC3	Marathon	682FDR8074GG-P0919W	3338966-01	Cummins	KTA38	33111825	750/3/277/480		
636	1000 Fleischmann Blvd	Plant MCC5	Marathon	682FDR8074GG-P0919W	3338966-02	Cummins	KTA38	33111826	750/3/277/480		
637	1000 Fleischmann Blvd	Lighting	Lima Condec	3160-0006	BT7872DF	John Deere	3164F01	580504T	233/277/480		
<b>WASTE WATER TREATMENT PLANT - POC - KEN KEMLAGE 239-213-4753/4732</b>											
846	1400 3rd Ave. North	Wastewater Plant (New)	Cummins/Onan	1500DFMB	J960619638	Cummins	KTA50-G2	33135289/75998-91	1500/3/480		
848	1400 3rd Ave. North	Wastewater Plant (Old)	Newage LTD	SC734B	J8562-3	Cummins	KTA50-G2	33134279/75898-1	1120/3/480		